



## Log into your Sunfire portal

[enroll.nccagent.com](http://enroll.nccagent.com)

Click the gear icon in the lower left corner to access agent portal

Enrollment Central 2.0  
Training environment - DO NOT USE for real prospects.

Quick links: Search contacts, Quote & Enroll, Send a scope, Reporting

Contacts for last 30 days

First name	Last name	Disposition	Action
Bobby	Chen		⋮
Bobby	Chen		⋮
John	Smith	Left voicemail	⋮
Test	Tester		⋮
Test	Tester		⋮
Test	Tester		⋮
Test	wick		⋮

Enrollments for the last 30 days: 0 Successful, 0 Incomplete

Resources, Messages

Verify that 'Your Information' is correct.

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Account information  
Username: [Change](#) Password: [Change](#) RTS report: [Generate](#)  
training@nccagent.com

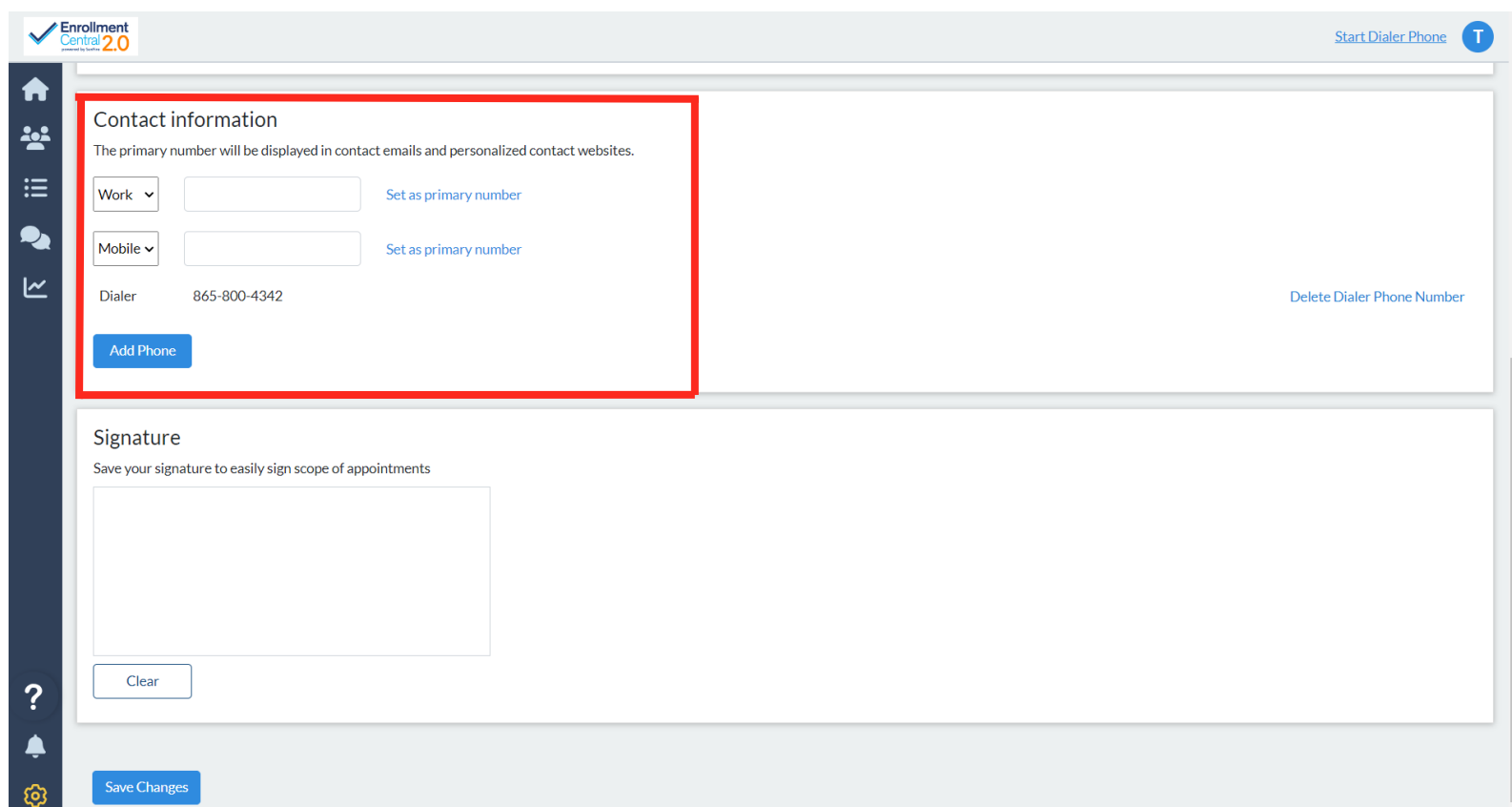
**Your information**

First name: Training Last name: Site  
NPN: 8824403 SSN: 000-00-0000  
CA License Number:   
PURL: <https://training.sunfirematrix.com/app/consumer/ember/?spath=ncc&sfagid=8824403>

Notifications  
Please select which type of notifications you would like to receive.  
 Email - only select email if your username is a valid email address  
 Text - select phone number below

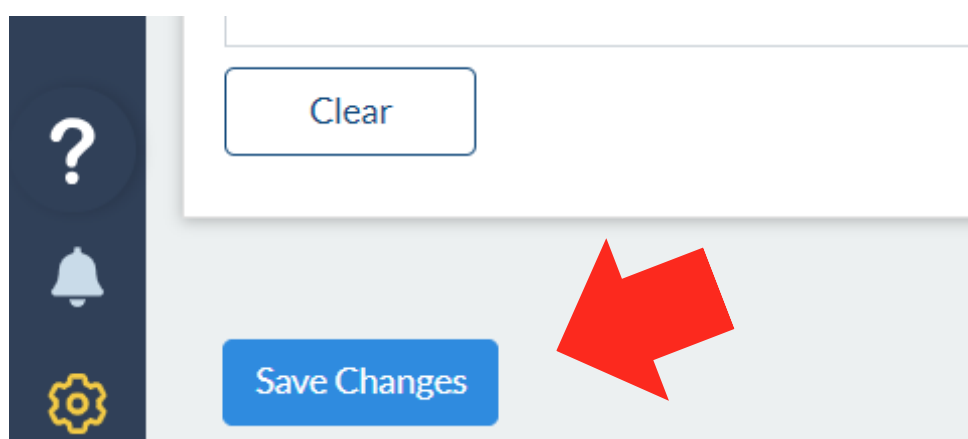
Contact information  
The primary number will be displayed in contact emails and personalized contact websites.  
Agent profile:  Set as primary number

Update your Contact Information. This is **VERY IMPORTANT** because customers won't be able to contact you without a phone number.



The screenshot shows the 'Enrollment Central 2.0' interface. The 'Contact information' section is highlighted with a red box. It includes a note: 'The primary number will be displayed in contact emails and personalized contact websites.' Below this are two input fields: 'Work' and 'Mobile', each with a 'Set as primary number' link. A 'Dialer' field shows the number '865-800-4342' and a 'Delete Dialer Phone Number' link. An 'Add Phone' button is at the bottom of this section. Below the contact information is a 'Signature' section with a text area and a 'Clear' button. At the bottom of the page is a 'Save Changes' button.

Your phone number will show on your Scope of Appointment and Quotes as well as your PURL.



This close-up shows the bottom of the form. A 'Clear' button is visible above a 'Save Changes' button. A large red arrow points directly to the 'Save Changes' button, emphasizing its importance.

Make sure to click Save Changes. Changes are not automatically saved.